

## **St Francis Xavier Primary School Supervision of Students Volunteer Information**

Volunteers are welcomed to assist with school activities such as helping in the classroom, maintenance, excursions and camps and canteen. St Francis Xavier Primary School will implement the CECV Guidelines on the engagement of volunteers in Catholic schools available at :

<https://www.cecv.catholic.edu.au/Media-Files/IR/Policies-Guidelines/Volunteers/Guidelines-on-the-Engagement-of-Volunteers.aspx>

Volunteers will:

- have completed a Volunteer Application Form and undertaken a screening process as outlined in the CECV Guidelines on the engagement of volunteers in Catholic schools;
- have completed a Volunteer Duty Statement
- have participated in an induction of relevant school policies and procedures including Child Safety Standards and their role as a volunteer;
- have a current Working with Children Check (WWCC) and if required, a National Police Records Check (Police Check);
- be under the supervision of the classroom teacher at all times when engaged in learning activities;
- be under the supervision of the principal or delegate at all times when engaged in activities that have little or no student contact.