



St Francis Xavier Primary School
Student Version
Child Safety Information Sheet
Created by our Students

Everyone has the right to be safe and be protected from unsafe behaviours inside and outside of our school.

No one should behave in a way that makes us feel unsafe or afraid, including anyone in our family, anyone at school or anyone else in the community.

If we feel unsafe or afraid we would should go and see a teacher, staff member at school or another trusted adult that we feel comfortable with.

Introduction

Our school works hard at trying to keep our children safe. The school helps and looks after children of all ages, including children with different beliefs and different backgrounds. St Francis Xavier Primary School has many ways to keep us safe from harm.

Purpose

The staff at St Francis Xavier Primary School have made a commitment to keeping us safe and not worried or scared that something bad will happen. The staff know what to do if a child says that they feel unsafe.

Commitment to Child Safety

All students attending St Francis Xavier Primary School have the right to feel safe. The school tolerates no bullying or any kind of unsafe behavior. For example, if a child feels as though they have been teased, bullied or feels uncomfortable there are adults at our school they can go to such as, School Counsellor, trusted staff member, etc. There are also programs in our school to help children feel safe, protected and heard. These programs include but are not limited to, Seasons for Growth and workshops with School Counsellor.

Risk Management

The school looks for problems or things that might be unsafe and if there are problems the school will fix them as soon as possible. For example, when a window breaks, the staff attend to it immediately by blocking the broken window with cones or tape until someone arrives to fix it. This prevents injury.

We are encouraged to always tell someone if we see a risk.

Code of Conduct

At St Francis Xavier Primary School there is a code of conduct for all staff, parent helpers and volunteers that clearly outlines the behaviour that they need to show. This code of conduct is available on the school website, in the office and is also attached to this policy. This policy was designed to prevent behaviours that make us feel unsafe.

Hiring and Training Staff

Before employing staff and helpers, St Francis Xavier Primary School checks the background to see if person is suitable to work with children.

Some of the things the school does to make sure they are right for the school are:

- **Check if there is a police criminal record.**
- **Providing a trial time to assess the persons suitability.**
- **Compulsory signing of the Code of Conduct.**
- **Make sure they are suitable to work with kids.**
- **Make sure they follow the rules as well.**
- **Make sure that they have a Working with Children Check.**
- **Interview people who would like to work or help at school**
- **Check job applications including resume**

Inclusion and Empowerment for all Students and Young People.

All the staff at our school help the children understand that they have a right to feel safe and secure. The older children in our school help play an important role in making sure that we know that we all have rights including the right to be safe. Children at St Francis Xavier Primary School can speak up if they feel unsafe or have an issue that is making them feel uncomfortable.

Valuing Differences

St Francis Xavier Primary School values and embraces differences and does not put up with any kind of abuse because people are different and unique.

The school helps and looks after ALL students regardless of:

- **cultural background**
- **appearance**
- **beliefs**
- **interests**
- **age groups**
- **abilities and skills**
- **gender**

References:

St Francis Xavier Primary School Child Safety and Wellbeing Policy

St Francis Xavier Primary School_ Safeguarding Children and Young People Code of Conduct